



STATE OF CALIFORNIA
DEPARTMENT OF FOOD AND
AGRICULTURE
1220 N Street, Room A-372
Sacramento, CA 95814

PEST EXCLUSION ADVISORY

NO. 13-2004

DATE: April 2, 2004
TO: All County Agricultural Commissioners
FROM: Plant Health and Pest Prevention Services
SUBJECT: Sudden Oak Death Compliance Agreement Data Collection Website

This is in regards to data collection requirements associated with the issuance of compliance agreements (CA) to nurseries shipping Sudden Oak Death (SOD) host plants interstate from the **regulated/noninfested** counties. The CA data must be entered into the following database as soon as possible. The data will be used to create a web-based list of nurseries under compliance. The web site is located at <http://phpps.cdfa.ca.gov>. Access to the website requires a username and password. To obtain a user name and password select the <sign up> link on the left side of the log in page (see Figure 1).

Enter your username/password and select <Login> on the page that looks similar to Figure 1.

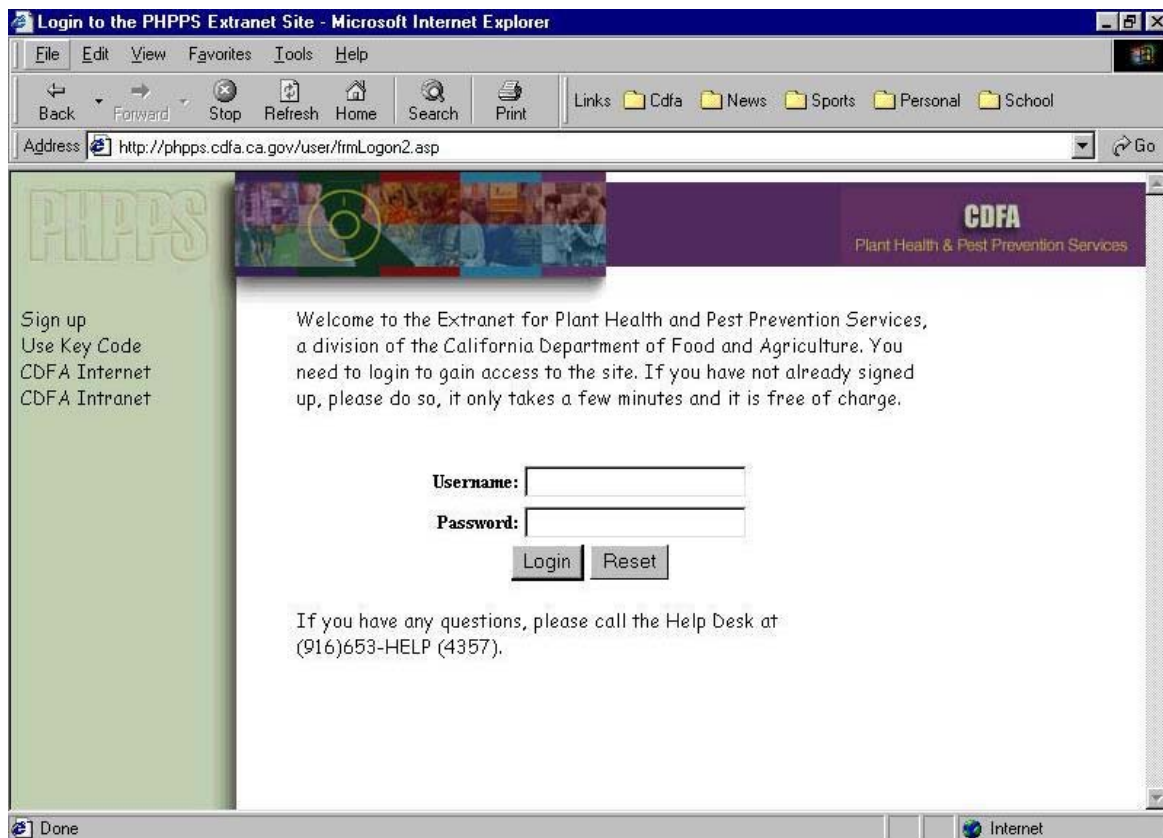


Figure 1 – Login Screen.

Across the top of the 'Welcome' page, click <Databases>. On the left side of the 'Databases' page, click <SOD CA Data Entry>. This will bring you to a page similar to Figure 2 below.

Sudden Oak Death Nursery Inspection Survey - Microsoft Internet Explorer

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Address http://plant.cdifa.ca.gov/sod_nursery/sodsearch.asp Go

SOD Sudden Oak Death Compliance Agreement Data California Department of Food and Agriculture

To search for a Nursery, enter a Nursery Name

Nursery Name Search

[Create a PDR](#)
[Logout](#)

Done Internet

Figure 2 – SOD Compliance agreement data input nursery search page.

In the nursery name box, enter the name of the nursery or type four or five letters you are sure are in the name of the nursery and click the <Search> button. For example, if you type 'ines' and click search, the list in Figure 3 would be displayed. From this list, click the selection point to the left of the nursery you are issuing the CA. Please make sure the addresses match as several nurseries have several different locations and each location should be listed. If the nursery name or location you are looking for does not appear on the list, please call the nursery program at (916) 654-0435 extension 3617 or 3609.

http://plant.cdifa.ca.gov/sod_nursery/SODView.asp - Microsoft Internet Explorer

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Address http://plant.cdifa.ca.gov/sod_nursery/SODView.asp Go

SOD Compliance Agreement Nurseries

SOD CA Select Nursery

If Nursery is not found, please contact the Nursery Licensing Program at 916 654-0435 ext. 3617 or ext. 3609

Click on the silver dot to select the nursery

Nursery Name	Address	City
Cambridge Pines Nursery	1350 North Cambridge	Orange
Cambridge Pines Nursery	40878 Daily Road	Fallbrook
Casa Verde Grapevines	33543 County Road #13	Zamora
Enchantment in the Pines	54470 North Circle Drive	Idyllwild
Fagundes Agribusiness	8700 Fargo Avenue	Hanford
Fagundes Agribusiness	7500 S 1/2 Avenue	Hanford
Fostines Landscape Nursery	Hwy 32 East Ave, West Lido	Chico
George N Hines Co	1078 Waverly Way	Sebastopol
Hines Nurseries Inc	12612 Jeffrey Road	Irvine
Hines Nurseries Inc	I-80 & Lagoon Valley Road	Vacaville

Figure 3 – List to select nursery

After selecting a nursery from the list, Figure 4 will be displayed. This is the input screen. In the example, we selected Hines Nursery Inc. on Jeffrey Rd in Irvine. On this screen, you can enter the fax and e-mail address of the nursery.

The screenshot shows a web-based form titled "SOD CA INPUT" with a sub-header "Compliance Agreement Input". The form is set against a light purple background. It contains the following fields and values:

- Nursery Name: Hines Nurseries Inc.
- CA Number: 30B9524001
- Address: 12612 Jeffrey Road
- City: Irvine
- State: CA
- Zip: 927202101
- County: 30
- Phone: 8004444499
- Fax: (empty)
- Email: (empty)
- Date Requested (mm/dd/yy): (empty)
- Date Scheduled: (empty)
- Inspectors: (empty)
- Date Inspected: (empty)
- Number of Samples Taken: (empty)
- PDR Number: (empty)
- Date PDR Released: (empty)
- Date CA Issued: (empty)
- Remarks: (empty)

An "Enter" button is located at the bottom center of the form.

Figure 4 – CA information input screen

The other fields for input are:

1. Date Requested
 - a. If the nursery called to ask for an inspection or recommended inspection on a particular date, enter here if applicable.
2. Date Scheduled
 - a. Enter the date the inspection was scheduled to be done if applicable.
3. Inspectors
 - a. Enter the name(s) of those inspecting the nursery.
4. Date Inspected
 - a. Enter the date the nursery was actually inspected. If more than one date, enter the last date of the inspection.
5. Samples taken
 - a. Enter the number of different samples collected.
6. PDR Number
 - a. Enter the PDR number (there should be only one).
 - b. For each nursery location, one PDR should be used for all samples collected at that location. Please be sure to select one sample/many host for the configuration and list all hosts with varieties for Camellias or Rhododendrons on the PDR. The Activity should be 41 and the Situation should be 22. Select SOD as the program.
7. Date Released
 - a. Enter the date the PDR is released by the lab.
8. Date CA Issued
 - a. Enter the date the CA was issued. This is extremely important. The computer will not recognize a nursery as having a CA unless a date is in this field.
9. Remarks
 - a. Enter any remarks or special situations with this nursery.
 - b. Please enter the nursery contact you worked with in this field in the format 'contact: firstname lastname'.

Click <Enter> to submit this record. Currently there are no edit screens or reports available on-line. Because of this, it is important that the information entered is complete and accurate.

After clicking <Enter>, you will be returned to Figure 2. From here, you can either enter the name for another nursery to input or click <Create a PDR> to enter PDR information for submittal to the lab.

If you have any questions regarding this advisory, please contact Casey Estep at (916) 653-1440, or by e-mail at cestep@cdfa.ca.gov.